বাংলাদেশ পানি উন্নয়ন বোর্ড

Bangladesh Water Development Board

প্রকল্প পরিচালক এর দপ্তর
ক্লাইমেট স্মার্ট এগ্রিকালচার এন্ড ওয়াটার ম্যানেজমেন্ট
প্রজেক্ট (বাপাউবো অংশ),
পানি ভবন, ৭২, গ্রীণরোড, ঢাকা।
Phone: 02-22222-30197
Email: pdcsawmp.bwdb@gmail.com

Office of the Project Director
Climate-Smart Agriculture & Water Management (CSAWM) Project (BWDB Part),
Pani Bhaban, 72 Green Road, Dhaka-1205
Phone: 02-22222-30197
Email: pdcsawmp.bwdb@gmail.com

Memo No. 42.01.0000.000.647.25.0009.25-693 **Date: 23/11/2026**

Office Order

The following officials are nominated to participate in the training program, **"Participatory Water Management Rules 2014 - Focus: Sustainable WMOs"** conducted under the Climate-Smart Agricultural and Water Management Project (BWDB Part). The session is scheduled **from 24 to 26 November 2026** at the Central ICT Lab (Level 11), Pani Bhaban, BWDB, Dhaka (list not in order of seniority).

S#	Name of the Participant	Designation	Name of the Office	Contact Number
01	Shajadul Islam	Sub Assistant Engineer	Engineering Academy, BPDB-BWDB, Kaptai	01859237563
02	Sonali Chandra Mujumdar	Sub Assistant Engineer (Civil)	Directorate of Planning-II, BWDB, Dhaka	01715876168
03	Md.Kamrul Hasan	Research officer (Sociology)	Directorate of Economic Evaluation, BWDB, Dhaka	01746336568
04	Md. Monfat Molla	Accountant	Director of Accounts, BWDB, Dhaka	01714313751
05	Md. Abul Bashar	Senior Accounts Assistant	Director of Audit, BWDB, Dhaka	01733506223
06	Md. Shamim Reza	Senior Accounts Assistant	Director of Audit, BWDB, Dhaka	01747017634
07	Alinur Islam	Assistant Accountant	Director of Accounts, BWDB, Dhaka	01710795728
08	Md. Abdullah Al Mamun	Assistant Accountant	Director of Audit, BWDB, Dhaka	01553355207
09	Md. Shakhaoat Hossain	Senior Accounts Assistant	Director of Personal, BWDB, Dhaka	01716110701
10	Md. Nur Ullah	Senior Accounts Assistant	Directorate of Finance, BWDB, Dhaka	01911042294
11	Asim Kumar Paul	Accounts Clerk	Sirajganj Morfology Sub Division, BWDB, Dhaka	01608075444
12	Md. Mahabub Islam	Accounts Cleark	Director of Welfare, BWDB, Dhaka	01913163180
13	Raj Kumar Das	Office Assistant Cum Computer Typist	Director of Personnel, BWDB, Dhaka	01517111554
14	Md. Mawinul Islam Chowdhury	Senior Data Entry Operator	Office of the Director General, BWDB, Dhaka	01552458008
15	Md. Joynal Abedin	Data Entry Operator	Director of Audit, BWDB, Dhaka	01714315476
16	Md. Anwar Parvej	Data Entry Operator	Office of the ADG, Administration, BWDB, Dhaka	01736150983
17	Ripon Kumar Saha	Office Assistant Cum Computer Typist	Director of Discipline, BWDB, Dhaka	01739896049
18	Sultan Ahmed	Office Assistant Cum Computer Typist	Board Secretariat, BWDB, Dhaka	01916176632
19	Kamal Hossain	Office Assistant Cum Computer Typist	Board Secretariat, BWDB, Dhaka	01911044034
20	Taslima Akter	Office Assistant Cum Computer Typist	Director of Welfare, BWDB, Dhaka	01728038458
21	Md. Mahfuzur Rahman	Office Assistant Cum Computer Typist	Narial Division, BWDB, Dhaka.	01772810910
22	Md. Belal Hossain	Stenographer Cum Computer Operator	Director of Welfare, BWDB, Dhaka	01719199907
23	Mohammad Al- Amin	Stenographer Cum Computer Operator/PA	Director of Personnel, BWDB, Dhaka	01818181890

S#	Name of the Participant	Designation	Name of the Office	Contact Num
24	Nasima Akther	Stenographer Cum Computer Typist	Dhaka Morphology Division, BWDB, Dhaka	01533145810
25	Md. Mahmud Hossain	Stenographer/PA	Director of Audit, BWDB, Dhaka	01552434867

This office order is issued with the approval of the Director General, BWDB.

Conditions:

1. The training period including travel time shall be considered duty time and trainees will be entitled to travel allowances in accordance with the prevailing rules of the Bangladesh Water Development Board (BWDB).
2. Trainees can receive an advance travel allowance to cover immediate expenses for attending the training and advance amount provided must subsequently be adjusted against their travel allowance bills.
3. To ensure 100% attendance, the controlling officer must issue release orders to the nominated trainees in time. If under special circumstances, it is not possible to release a nominated trainee another officer of equivalent grade must be sent to attend the training course. In such cases, the matter must be reported to the Office of Project Director, Climate Smart Agriculture and Water Management Project, BWDB, Dhaka and Office of the Additional Chief Engineer, Training & HRD.
4. If any nominated trainee has already been transferred to another workplace, the head of the concerned office shall immediately forward the nomination letter to the trainee's new workplace. The trainee shall obtain the release order from the transferred office.
5. According to the Board's decision, the nominated candidates shall be considered stand released from their respective offices effective from the **23rd November, 2026 (Afternoon).**
6. For any information regarding this training, the following persons may be contacted: **Mr. Abdul Ahad, Executive Engineer, CSAWMP (BWDB Part) at 01920-719-244.**

23/11/2026

(Pijush Krishna Kundu)
Addl. Chief Engineer Civil) &
Project Director

Memo No. 42.01.0000.000.647.25.0009.25-693 **Date: 23/11/2026**

The following copy is forwarded for kind information and necessary action (list not in order of seniority):

1. Chief Engineer/Additional Chief Engineer .....
2. Additional Chief Engineer, Training & HRD, BWDB, Dhaka.
3. Chief Water Management, BWDB, Dhaka.
4. The Superintending Engineer/Director.....
5. Superintending Engineer (Civil), BWDB Training Institute, Bhagyakul, Munshiganj.
6. CSO to Director General, BWDB, Dhaka.
7. Director, Directorate of Training, BWDB, Dhaka.
8. Senior System Analyst, Directorate of Central ICT, BWDB, Dhaka (Requested to provide logistic support for training program and publish this Office Order in the BWDB's website).
9. Mr. Abdul Ahad, Executive Engineer, CSAWMP (BWDB Part), BWDB, Dhaka.
10. Executive Engineer/Deputy Director .....
11. Deputy Chief Extension Officer, CSAWMP (BWDB Part), BWDB, Dhaka.
12. Deputy Director (Accounts), CSAWMP (BWDB Part), BWDB, Dhaka.
13. Deputy Director/Senior Assistant Director/Assistant Director, Regional Accounting Center.... BWDB .....
14. Mr./Mrs. .....
15. PA to Additional Director General (Admin/West/East), BWDB, Dhaka.
16. Team Leader/Deputy Team Leader, DCS Consultants, CSAWMP (BWDB Part), Banani, Dhaka.
17. Management and Training International Ltd., House No: 142, Castle Green, Green Road, Dhaka. (Requested to take necessary arrangements for successful implementation of the training program and ensure all logistical support in coordination with BWDB).
18. Office Copy.

23/11/2026

Addl. Chief Engineer (Civil) &
Project Director