



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72 Green Road, Dhaka-1205.
www.bwdb.gov.bd



Record Number: 42.01.0000.000.022.25.0511.23.299

Date: 30/09/2026

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011 Mr. Md. Abul Kalam Shojeeb (ID No. 960925001) (Passport No. A15674762), Office Assistant Cum-Computer Typist, Directorate of Personnel, Bangladesh Water Development Board, Dhaka has been granted permission to visit to Bangkok, Thailand to attend on the Interregional training activity on Employment and Industrial Relation for Decent work held by International Training Centre of ILO for 07 (Seven) days from 11-10-2026 to 17-10-2026 or the date of commencement of his journey.

2. The terms and conditions are as follows:-
 - (a) International Training Centre of ILO will bear all the expenses of this visit;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) He will not be allowed to extend his leave;
 - (d) He will draw his pay and allowances in local currency;
 - (e) He must show the expenses of this travel in his income tax return;
 - (f) He will start his travel taking approval of Earned Leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
3. This order has been issued with the approval of the competent authority.

30-09-2026

Prodip Kumar Basak
Deputy Director (Admin) (A. C.)
Phone : 02222230021

Record Number: 42.01.0000.000.022.25.0511.23.299/1 (10)

Date: 30/09/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka.
2. Director, Directorate Of Personnel, Bangladesh Water Development Board, Dhaka.
3. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet.
4. Director (Board), Board Secretariat, Bangladesh Water Development Board.
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka.
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka.
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat.
8. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka.
9. Mr. Md. Abul Kalam Shojeeb, Office Assistant Cum-Computer Typist, Directorate of Personnel, Bangladesh Water Development Board, Dhaka.
10. Office Copy/Master Copy.



A handwritten signature in blue ink, appearing to read 'Fazlur', enclosed within a light blue rectangular stamp.

30-09-2026

Mohammad Fazlur Rahman
Senior Assistant Director
(Administration)