



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72 Green Road, Dhaka-1205.
www.bwdb.gov.bd



Record Number: 42.01.0000.000.022.25.0511.23.264

Date: 10/09/2026

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011, Mr. Mohammad Masum Khan (ID No. 690225001) (Passport No. A22397927), Assistant Director (FA&A) (In-Charge), Office of the Senior Assistant Director (FA&A), Regional Accounting Centre, Bangladesh Water Development Board, Feni has been granted permission on special consideration to visit the Kingdom of Saudi Arabia for performing holy Umrah for a period of 20 (twenty) days from 14-10-2026 to 02-11-2026 or the date of commencement of his Journey.

2. The terms and conditions are as follows:

- (a) All the expenses of this visit will be borne by himsel;
- (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
- (c) He will not be allowed to extend his leave;
- (d) He will draw his pay and allowances in local currency;
- (e) He must show the expenses of this travel in his income tax return; and
- (f) He will start his travel of approval of Earned leave from the compernet authority;
- (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.

3. This order has been issued with the approval of the competent authority.

10-09-2026

Prodip Kumar Basak
Deputy Director (Admin) (A.C)
Phone : 0222230021

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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka..

2. Director (Board), Bangladesh Water Development Board, Dhaka.
3. Superintending Engineer, Feni Water Development Circle, Bangladesh Water Development Board, Feni.
4. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat.
5. Director Immigration, Hazrat Shahjalal International Airport, Dhaka..
6. Senior System Analyst , Central ICT Directorate, Bangladesh Water Development Board.
7. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka.
8. Senior Assistant Director (FA&A), Regional Accounting Centre, BWDB, Feni.
9. Mr. Md Masum Khan, Assistant Director (FA&A) (In-Charge), Regional Accounting Centre, BWDB, Feni.
10. Personal Assistant, Office of the ADG(Admin), Bangladesh Water Development Board, Dhaka.
11. Office Copy/Master Copy.



A handwritten signature in black ink, appearing to read 'Fazlur', enclosed within a light blue rectangular box.

10-09-2026

Mohammad Fazlur Rahman
Senior Assistant Director (Admin-2)