



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72 Green Road, Dhaka-1205.
www.bwddb.gov.bd

Record Number: 42.01.0000.000.022.25.0511.23.164

Date: 19/07/2026

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500) Dated: 19-06-2011 Mr. Farjana Ahmed (ID No. 861201003), (Passport No. A01683239), Office Assistant Cum-Computer Typist, Chief Water Management (Com.Dev.), Bangladesh Water Development Board, Dhaka has been granted permission to visit Thailand for the purpose of better treatment of heart diseases of her husband for a period of 15 (fifteen) days from 26-07-2026 to 09-08-2026 or the date of commencement of her journey.

2. She will be accompanied by her husband Mr. Mohsin Uddin Khan & daughter Ms. Zara Khan, during the travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by her husband;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) She will not be allowed to extend her leave;
 - (d) She will draw her pay and allowances in local currency;
 - (e) She must show the expenses of this travel in her income tax return;
 - (f) She will start her travel taking approval of earned leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.
4. This order has been issued with the approval of the competent authority.

19-07-2026

Prodip Kumar Basak
Deputy Director (Admin) (A. C.)
Phone : 0222230021

Record Number: 42.01.0000.000.022.25.0511.23.164/1 (10)

Date: 19/07/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka.
2. Chief Water Management (com.dev.), Bangladesh Water Development Board, Dhaka.
3. Director (Board), Bangladesh Water Development Board, Dhaka.

4. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet.
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka.
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka.
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat.
8. Personal Assistant, Office of the ADG(Admin), Bangladesh Water Development Board, Dhaka.
9. Mrs. Farjana Ahmed, Office Assistant Cum-Computer Typist, Chief Water Management (com.dev.), Bangladesh Water Development Board, Dhaka.
10. Office Copy/Master Copy.



A handwritten signature in black ink, enclosed in a light blue rectangular box.

19-07-2026

Mohammad Fazlur Rahman
Senior Assistant Director (Admin-2)