



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0511.23.228

Date: 14/08/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500) Dated: 19-06-2011 Mr. Md Shahzahan Shiraj (ID No. 750430001), Accountant, Regional Accounting Centre (RAC), Bangladesh Water Development Board, Rajshahi has been granted permission on special consideration to visit India for the purpose of his son's (Autistic baby) treatment for a period of 15 (fifteen) days from 15-08-2025 or the date of commencement of his journey.

2. He will be accompanied by his wife Mrs. Jolee Yeasmeen & son Mr. Md. Masabi Maqdis during the travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by himself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) He will not be allowed to extend his leave;
 - (d) He will draw his pay and allowances in local currency;
 - (e) He must show the expenses of this travel in his income tax return;
 - (f) He will start his travel taking approval of earned leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.
4. This order has been issued with the approval of the competent authority.

14-08-2025

Syed Mahbubul Haque
Deputy Director (Admin)
0222230021
bwdbmahbub@gmail.com

Record Number: 42.01.0000.000.022.25.0511.23.228/1 (12)

Date: 14/08/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;

2. Additional Chief Engineer, North-Western Zone, Bangladesh Water Development Board, Rajshahi;
3. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
4. Superintending Engineer, Rajshahi Water Development Circle, Bangladesh Water Development Board, Rajshahi;
5. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
6. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
7. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
8. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
9. Deputy Director/Accounts Officer, Regional Accounts Centre (RAC), Bangladesh Water Development Board, Rajshahi;
10. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka;
11. Mr. Md. Shahzahan Shiraj, Accountant, Regional Accounting Centre (RAC), Bangladesh Water Development Board, Rajshahi and
12. Office Copy/Master Copy.



A handwritten signature in blue ink, located above the date and name.

14-08-2025

Prodip Kumar Basak
Senior Assistant Director
(Administration)